

INSTRUCTIONS
for completing an application for a

STANDARD PERMIT FOR SOLID WASTE COLLECTION/STORAGE/TRANSFER FACILITY

pursuant to
RSA 149-M and New Hampshire Solid Waste Administrative Rules Env-Sw 314 and Env-Sw 400

Read the General Instructions and the Filing Instructions, provided below, before completing the attached form. For additional assistance, contact the New Hampshire Department of Environmental Services (DES), Permitting & Design Review Section (P&DRS) at (603) 271-2925 or the below noted mailing address or TDD Access: Relay NH 1-800-735-2964.

Note: All references on this form beginning with "Env-Sw" are citations from the New Hampshire Solid Waste Rules. To obtain a copy of the Rules, contact the DES Public Information & Permitting Office at (603) 271-2975 or the above noted TDD Access. The Rules are also available on the Internet at <http://www.des.nh.gov>.

GENERAL INSTRUCTIONS

- (1) A standard permit application is comprised of thirteen "sections." The attached form provides detailed instructions for completing each section.
- (2) Except as specified in (3) through (5) below, compile the application into a loose leaf binder(s) with each section separated by labeled and tabbed dividers.
- (3) Section VII and Section VIII of the permit application must be prepared as "stand alone documents" that are incorporated by reference into the body of the permit application.
- (4) Permit application information that is prepared on blueprints or other paper of a size larger than the required loose leaf binder need not be bound into the binder. However, a referral index for the same must be included within the applicable section of the loose leaf binder.
- (5) A loose leaf binder and tabbed dividers are not required if the number of pages in the application are 25 or fewer and the pages are stapled or otherwise secured together.

FILING INSTRUCTIONS

- (1) Submit **THREE** copies of the completed permit application, **EACH bearing ORIGINAL signatures**, to the following address:

NH Department of Environmental Services (DES)
Waste Management Division (WMD)
Permitting & Design Review Section (P&DRS)
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095
- (2) Include the required fee (see Section XIII of this form). Make checks or money orders payable to "TREASURER, State of New Hampshire."
- (3) File a copy of the complete application with the host municipality, host solid waste management district and other affected entities, as determined pursuant to Section IV of this form.



For Office Use Only:	
WMD Log #:	_____
Date Rec'd.:	_____
No. of Copies:	_____
Fee: \$	_____ / Check # _____

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SECTION I. IDENTIFICATION

(1)	FACILITY STATUS (check which ONE of the following applies):	
	<input type="checkbox"/> Proposed Facility (Not yet constructed or operating)	<input type="checkbox"/> Interim Status Facility (Provide date Interim Status Operating Approval was granted: _____)
	<input type="checkbox"/> Existing Facility holding a Temporary Permit (Provide permit #: DES-SW-TP- _____ - _____)	<input type="checkbox"/> Unauthorized Facility (Attach related DES order or approved compliance schedule)
(2)	FACILITY IDENTIFICATION (complete each of the following):	
	(a) Facility name: _____	
	(b) Location, by street address and municipality: _____	
	(c) Mailing address: _____	
	(d) Local tax map and lot numbers: _____	
	(e) Deed reference by county, volume and page numbers: _____	
	(f) Latitude and longitude of a known fixed point on the site: _____	
	(g) Written directions from a known point of reference in the vicinity of the facility site: _____	
	(h) Plot the facility site on a United States Geological Survey (USGS) topographic map, or copy thereof, prepared at a scale of 1:24,000 or 1:25,000. Mark as "Attachment I(h)."	
(3)	APPLICANT/PERMITTEE IDENTIFICATION:	
	(a) Name: _____	
	(b) Mailing address: _____	
	(c) Telephone number: _____	
	(d) If different than above, identify the individual associated with and designated by the applicant/permittee to be the contact individual for matters concerning this application:	
	(i) Name: _____	(ii) Title: _____
	(iii) Mailing address: _____	
	(iv) Telephone number: _____	
	(e) If the applicant is an individual, provide date of birth and go to question (4): _____	
	(f) If the applicant is a corporation, partnership or other association, provide the following information as specified:	
	(i) The applicant is a: <input type="checkbox"/> corporation <input type="checkbox"/> partnership <input type="checkbox"/> other association	
	(ii) State of incorporation/formation: _____	
	(iii) Principal business address: _____	
	(iv) Provide on separate paper and attach/mark as "Attachment I(3)(f)(iv)," the names and addresses of all directors, officers and shareholders (*), if for a corporation; all partners (whether general or limited), if for a partnership; or all principals, members or participants, if for another type of association.	
	(*) For a privately held corporation, identify all shareholders. For a publicly traded corporation, identify all shareholders owning 10% or more of the corporation's equity or debt.	

(4)	FACILITY OWNER IDENTIFICATION [If same as applicant/permittee, check here <input type="checkbox"/> and go to question (5)]:	
(a)	Name:	
(b)	Mailing address:	
(c)	Telephone number:	
(d)	If different than above, identify the individual associated with and designated by the facility owner to be the contact individual for matters concerning this application:	
(i)	Name:	(ii) Title:
(iii)	Mailing address:	
(iv)	Telephone number:	
(e)	If the facility owner is an individual, provide date of birth and go to question (5):	
(f)	If the facility owner is a corporation, partnership or other association, provide the following information as specified:	
(i)	The facility is owned by a: <input type="checkbox"/> corporation <input type="checkbox"/> partnership <input type="checkbox"/> other association	
(ii)	State of incorporation/formation:	
(iii)	Principal business address:	
(iv)	Provide on separate paper and attach/mark as "Attachment I(4)(f)(iv)," the names and addresses of all directors, officers and shareholders (*), if for a corporation; all partners (whether general or limited), if for a partnership; or all principals, members or participants, if for another type of association.	
	(*) For a privately held corporation, identify all shareholders. For a publicly traded corporation, identify all shareholders owning 10% or more of the corporation's equity or debt.	
(5)	FACILITY OPERATOR IDENTIFICATION [If same as facility owner, check here <input type="checkbox"/> and go to Section II]:	
(a)	Name:	
(b)	Mailing address:	
(c)	Telephone number:	
(d)	If different than above, identify the individual associated with and designated by the facility operator to be the contact individual for matters concerning this application:	
(i)	Name:	(ii) Title:
(iii)	Mailing address:	
(iv)	Telephone number:	
(e)	If the facility operator is an individual, provide date of birth and go to Section II:	
(f)	If the facility operator is a corporation, partnership or other association, provide the following information as specified:	
(i)	The facility is operated by a: <input type="checkbox"/> corporation <input type="checkbox"/> partnership <input type="checkbox"/> other association	
(ii)	State of incorporation/formation:	
(iii)	Principal business address:	
(iv)	Provide on separate paper and attach/mark as "Attachment I(5)(f)(iv)," the names and addresses of all directors, officers and shareholders (*), if for a corporation; all partners (whether general or limited), if for a partnership; or all principals, members or participants, if for another type of association.	
	(*) For a privately held corporation, identify all shareholders. For a publicly traded corporation, identify all shareholders owning 10% or more of the corporation's equity or debt.	

SECTION II. FACILITY DESCRIPTION

Provide a brief description of the facility. Note that more detailed information pertaining to facility operations will be provided in the Operating Plan required under Section VII of this form.

(1)	The type of collection/storage/transfer activity(s):	
	<input type="checkbox"/> Transfer station	<input type="checkbox"/> Recycling center
	<input type="checkbox"/> Temporary stockpile(s)	<input type="checkbox"/> Other (specify):
(2)	Facility ownership (check one): <input type="checkbox"/> publicly owned <input type="checkbox"/> privately owned	
(3)	Facility service type: <input type="checkbox"/> limited service area facility (i.e., will receive waste from only specified sources/locations) <input type="checkbox"/> unlimited service area facility (i.e., will potentially receive waste from any source/location)	
(4)	Facility service area: Note: If the "facility service type," provided in response to (3) above, is a "limited service area facility," then identify the precise geographic area(s) and/or generator(s) that the facility shall be limited to serving. If the facility service type, as provided in response to (3) above, is an "unlimited service area facility," then identify the geographic region and/or generators the facility will most likely serve.	
(5)	Type(s) of waste to be received by the facility (be specific):	
(6)	Type(s) of waste to be prohibited by the facility (be specific):	
(7)	Capacity for each of the following:	
(a)	Storing non-recyclable waste: _____ tons or _____ cubic yards	
(b)	Storing unprocessed recyclable waste: _____ tons or _____ cubic yards	
(c)	Storing processed (market ready) recyclable waste: _____ tons or _____ cubic yards	
(d)	Collection rate: _____ tons or _____ cubic yards per day on average annually	

(8)	<p>Identify other waste management activities at the site. Check all of the below which apply. If none apply, check here <input type="checkbox"/> and go to Section III.</p> <p>You must respond to this question to fulfill the reporting requirements in Env-Sw 1105.07(d) and (f). However, the information provided by your response shall not become part of any permit issued pursuant to this application; it is merely intended to identify whether other types of waste management activities, not covered by the requested permit, are or will be conducted at the subject site.</p> <p>Therefore, if any of the below listed activities are or will be occurring at this site, place a check mark in the corresponding box and show the location of each such activity on the site plans prepared pursuant to Section VI of this form. Also, be certain the activities do not adversely affect the ability to properly manage the facility for which a permit is being sought.</p> <p>Also note: Although the below listed activities do not require issuance of a solid waste management facility permit, other local, state or federal permits or approvals may apply. Contact the DES Public Information & Permitting Office [(603) 271-2975], if necessary, for assistance in determining permitting requirements.</p>																																																								
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	Processed (i.e., market ready, baled/packaged) select recyclables; (note: permit exemption applies only to select recyclables (i.e., paper, cardboard, glass, plastic, metals, textiles) which are received in a market ready condition); [Ref. Env-Sw 408.04]																																																								
<input type="checkbox"/>	Open burning of clean wood, limited to brush and slash measuring ≤ 5 inches in diameter and clean, untreated wood with a cross-sectional area ≤ 24 square inches; (note: permit exemption applies only when a permit to stockpile the wood for burning is issued by the DES Air Resources Division and the district forest ranger/local fire authorities have issued a permit to kindle the wood, and when stockpiling conforms to Env-Sw 404.05); [Ref. Env-Sw 508.05]																																																								
<input type="checkbox"/>	Collection and use of a processed select recyclable material to produce a waste-derived product certified pursuant to Env-Sw 1500; (identify the type of processed select recyclable: _____) and the type of certified waste-derived product: _____) [Ref. Env-Sw 508.06]																																																								
<input type="checkbox"/>	Collection and use of a processed non-select recyclable material to produce a waste-derived product certified pursuant to Env-Sw 1503.04, Env-Sw 1503.05 or Env-Sw 1503.07; (Identify the type of processed non-select recyclable: _____ and the type of certified waste-derived product: _____) [Ref. Env-Sw 508.07]																																																								
<input type="checkbox"/>	Burial of animal carcasses pursuant to Env-Sw 810.07 or Env-Sw 810.08																																																								
<input type="checkbox"/>	Landspreading wood ash pursuant to Env-Sw 1704																																																								

		<input type="checkbox"/>	Conducting bench scale research and development projects pursuant to Env-Sw 302.03(b)(7)	
		<input type="checkbox"/>	Management of boiler slag from the combustion of coal, pursuant to Env-Sw 302.03(b)(8)	
		<input type="checkbox"/>	Burial of concrete, brick, other inert masonry debris or asphalt, as follows:	
		<input type="checkbox"/>	At the waste generation site pursuant to Env-Sw 810.04	
		<input type="checkbox"/>	From off-site locations pursuant to Env-Sw 302.03(b)(9)	
	(c)	<input type="checkbox"/>	Collection, storage and processing of wooden pallets and crates into wood chips, pursuant to Env-Sw 302.03(b)(10)	
		<input type="checkbox"/>	Management of a solid waste that has been formally declared by the generator, in accordance with Hazardous Waste Rule Env-Hw 502.01(c)(2), to be a hazardous waste, pursuant to Env-Sw 302.03(b)(5)	
		<input type="checkbox"/>	Other (specify: _____ and provide rule cite: Env-Wm: _____)	
		IDENTIFY ALL OTHER SOLID WASTE MANAGEMENT PERMITS ISSUED FOR THIS SITE:		
		PERMIT NUMBER	DATE ISSUED	FACILITY TYPE/ACTIVITY TYPE

SECTION III. STATUS OF OTHER PERMITS/APPROVALS

Using the chart below, provide a list of all local and other state or federal permits or approvals that are or may be required for the proposed facility. Some of the most commonly required permits have been listed for you. Indicate whether they apply and supply information relevant to their status, as shown. Add to the list as necessary. Use separate paper as necessary. Please print or type.

If no such permits or approvals are needed, please check here: ☐

PERMIT IDENTIFICATION	CHECK IF PERMIT IS REQUIRED	DATE APPLICATION FILED/TO BE FILED	DATE ISSUED/APPROVED (<i>Attach a copy if issued</i>)
Permit from the DES Air Resources Division for open burning; combustion and incineration; other process emissions; and/or landfill gas control per the requirements of RSA 125-C, RSA 125-I and/or Env-A 100-1300.	<input type="checkbox"/>		
Groundwater Permit from the DES Groundwater Protection Bureau, per the requirements of RSA 485-A, RSA 485-C and/or Env-Wm 1403.	<input type="checkbox"/>		
Permit from the DES Water Division to dredge, fill or significantly alter the terrain per the requirements of RSA 485-A:17 and Env-Ws 415.	<input type="checkbox"/>		
Permit from the DES Wetlands Bureau to dredge and fill in or adjacent to the surface waters of the state, per the requirements of RSA 482-A and Wt 100-800.	<input type="checkbox"/>		
Permit for driveway access onto any Class I or Class III highway or state maintained portion of a Class II highway, from the NH Department of Transportation (NHDOT), per the requirements of RSA 236:13.	<input type="checkbox"/>		
Permit from NHDOT to operate and maintain a junkyard within 1000 feet of, or visible from, the main traveled way of the interstate, federal aid primary, or turnpike systems, per the requirements of RSA 236:90-110.	<input type="checkbox"/>		
Local zoning approval or zoning variance.	<input type="checkbox"/>		
Local building permits and site plan approval(s).	<input type="checkbox"/>		
Other (specify):	<input type="checkbox"/>		

SECTION IV. LEGAL NOTIFICATIONS AND AGREEMENTS

(1) "NOTICE OF FILING" REQUIREMENTS: The permit applicant must notify certain parties that this permit application is being filed with DES and provide proof thereof with this application. The notice is referred to as a "notice of filing." Read the following instructions to determine how to properly complete this requirement. See also attached template for preparing the required letters.

What information must the "notice of filing" contain?

As a minimum, the "notice of filing" must contain all of the "core" information, shown in the checklist below. In addition to providing the "core" information, there are instances where additional information must be included. The additional information is identified in Table IV-1 (see page 9 of this form).

- ☐ A statement that an application for a standard solid waste management facility permit is scheduled to be filed with DES, including the anticipated filing date;
- ☐ Facility identification and location, including facility name, street address and municipality;
- ☐ The name(s) and mailing address(es) of the applicant, facility owner, facility operator and property owner;
- ☐ A description of the activity(s) for which a permit is being sought, including, but not necessarily limited to:
 - ☐ The type(s) of waste management activities to be undertaken at the facility.
 - ☐ The quantity and type(s) of waste to be received by the facility.
 - ☐ The quantity and type(s) of waste to be stored at the facility.
 - ☐ The quantity and type(s) of waste to be processed or treated at the facility.
 - ☐ The facility service area.
 - ☐ The facility service type.
 - ☐ The facility life expectancy.
 - ☐ Other information required to accurately describe the scope and nature of the proposed activity(s).
 - ☐ The estimated date of facility construction and operation.
- ☐ Identification of the locally accessible place where a complete copy of the application will be placed by the applicant, on or before the date the application is actually filed with DES, for review by abutters and other interested persons during the application review process.
- ☐ Name, title, mailing address and telephone number of the individual associated with the applicant who will respond to inquiries about the application during the application review process.
- ☐ Name, title, mailing address and telephone number of the individual at DES who may be contacted regarding the application (call the DES-P&DRS at 603 271-2925 to obtain this information).
- ☐ Description of the application processing provisions as specified by the Solid Waste Rules, Env-Sw 304. (The description must be detailed sufficiently as to inform the notice recipient of the basic process steps and schedule. To satisfy this requirement, you may provide a "permit application process flow chart," available from the DES-P&DRS by request).
- ☐ If the application includes a request for a waiver to any rule, a statement so indicating and specifically citing the rule(s).

Who must be notified?

Notification must be provided to the host municipality, the host solid waste management district, and all abutters. In some cases, certain other entities must also be notified. Use Table IV-1 (see page 9) to determine whom you must notify. Use the columns at the far right-hand side of the table to track the requirements.

How do I supply notice?

Each notice of filing must be sent by certified mail, return receipt requested, or delivered in hand, in which case the recipient's signature must be obtained on a statement that acknowledges receipt.

Send or deliver the notice no more than 30 days prior to the date you will file the application with DES.

What do I submit with this application?

To show proof of providing notification, you must submit the following with this application:

- ☐ List of persons/parties requiring notification (use Table IV-1 on page 9)
- ☐ Copy(s) of the notification letter(s)
- ☐ Signed receipts by the recipients

(2) REQUIREMENTS RELATING TO LEGAL AGREEMENTS: If the applicant and the property owner are not the same at the time you file this application, you must submit information in this section of the application demonstrating that the applicant has the legal right to occupy and use the property for the purposes stated in this application. If the applicant already owns the property, check here: ☐

**TEMPLATE
for preparing
NOTICES OF FILING
for
STANDARD PERMIT APPLICATIONS
for
SOLID WASTE COLLECTION/STORAGE/TRANSFER FACILITIES**

The following is a suggested format and text for preparing notices of filing, as required to complete an application to obtain a standard permit for a solid waste processing/treatment facility. This template is provided as a convenience to the permit applicant. If the applicant prefers, she/he may compose and use a different notice of filing, provided that it contains all of the required information.

date

Dear **addressee**:

Pursuant to the requirements of RSA 149-M and the New Hampshire Solid Waste Rules, you are hereby notified that application is being made to the New Hampshire Department of Environmental Services (DES) to obtain a standard permit to construct and operate a solid waste collection/storage/transfer facility, as further described below. The application is scheduled to be filed on **[specify date]**.

The solid waste collection/storage/transfer facility to which this permit applies is **specify facility name**, located at **specify street address** in **specify city/town**, New Hampshire. The facility (select one) ☐ is not yet constructed or operating; **OR** ☐ is currently operating under a temporary permit; **OR** ☐ is currently operating under interim status; **OR** ☐ is currently without a permit and has been directed by DES to come into compliance, in part by obtaining a permit.

If, per Table IV-1, the notice of filing must contain information additional to the "core" information listed on page IV-1 of the application form, insert the additional information here.

The involved parties are:

Permit Applicant: **specify name & mailing address**
Facility Owner: **specify name & mailing address**
Facility Operator: **specify name & mailing address**
Property Owner: **specify name & mailing address**

The subject facility will manage the following types of solid waste:

list the types of solid waste the facility will manage.

The permit application requests approval to manage the following quantity of waste:

Maximum quantity to be received daily, on average annually: tons
Maximum quantity to be stored at the facility: tons

The facility will receive waste from the following sources **specify service area, by geographic region and/or specific generator(s)**. The permit application requests DES to grant a permit which (select one) ☐ will limit the facility to receiving waste from these sources only **OR** ☐ will allow the facility to receive waste from other sources as well. The projected life expectancy of the facility is **specify length of time the facility will operate**. The projected date of facility construction is **specify date** and the projected date the facility will commence operation is **specify date**.

Other details concerning the subject facility are as follows: **Provide additional detail to accurately describe the scope & nature of waste management activities to be conducted at the facility. If the application includes any request to grant a waiver to a rule, so state this and provide the rule citation..**

For additional information about the facility, you may contact the permit applicant's representative, as follows:

specify name, mailing address and telephone number

In addition, a copy of the permit application will be available at the following location for public review throughout the permit application process.

specify local place where a copy of the application will be available for public review

The New Hampshire Solid Waste Rules specify specific procedures for review and issuance/denial of a permit application. The procedures involve a series of steps, which are depicted on the enclosed flow-chart. If you have questions about the permit application review process, or wish to comment on the subject application, please contact the following person at DES:

specify name, mailing address and telephone number of individual designated by DES

Sincerely,

permit applicant name & signature

cc: DES

encl: Permit Process Flowchart
Copy of Permit Application, if required per Table IV-1 instructions

TABLE IV-1			TRACKING CHECKLIST (for use by applicant)		
Send "Notice of Filing" to...	When...	Include...	Check Here if Applicable	Date Sent	Date Rec'd
<u>Host Municipality</u> If a town, address to town clerk and selectmen If a city, address to city clerk and mayor and city council If an unincorporated place, address to county commissioners	Required for every application. Send within 30 days before filing application with DES.	All "core" information listed on page IV-1 of this application form and provide copy of permit application with the notice.	<input type="checkbox"/>		
<u>Host Solid Waste Management District</u> Address to the District Chairperson For assistance in identifying the correct district and mailing address, contact the DES Planning & Community Assistance Section at (603) 271-2900	Required for every application. Send within 30 days before filing application with DES.	All "core" information listed on page IV-1 of this application form and provide copy of permit application with the notice.	<input type="checkbox"/>		
<u>Affected local entity</u> , as defined by RSA 485-C:2,X Contact the DES Water Division at (603) 271-1168 to identify the correct "local entity" and mailing address	Required when a facility is located in a groundwater protection area classified as GAA or GA-1 pursuant to RSA 485-C. Send notice within 30 days before filing application with DES.	Provide copy of permit application with the notice. Include the following statement in the notice in addition to all of the "core" information listed on page IV-1 of this application form: "The subject facility is located in a groundwater protection area classified as GAA or GA-1 pursuant to RSA 485-C. Therefore, as required by RSA 485-C:14, DES will suspend action on the application for 30 days following the filing to allow the municipality and the affected local entity to submit written recommendations concerning the proposed project. A copy of the application is enclosed for review and comment. Please send written comments to DES-WMD, PO Box 95, Concord, NH 03302-0095".	<input type="checkbox"/>		
<u>NH Fish & Game Dept.</u> Endangered Species Coordinator 11 Hazen Drive Concord, NH 03302 Telephone: (603) 271-3017 <u>NH Dept. of Resources & Economic Development</u> <u>Natural Heritage Inventory</u> 172 Pembroke Road P.O. Box 1856 Concord, NH 03302-1856 Telephone: (603) 271-3623	When siting a facility within an area of threatened or endangered species. Send notice within 30 days before filing application with DES.	Provide a copy of permit application with the notice. Include the following statement in the notice in addition to all of the "core" information listed on page 7 of this application form: "The subject facility has a potential effect on a threatened or endangered species. Therefore, as required by NH Solid Waste Rule Env-Sw 303.09, you are hereby requested to provide written comments concerning the adequacy of the application relative to protecting threatened and endangered species. A copy of the permit application is enclosed for review and comment. To assure proper consideration of your concerns, if any, please submit written comments direct to the DES-WMD, P.O. Box 95, Concord, NH 03302-0095 within the next 30 days."	<input type="checkbox"/>		

TABLE IV-1			TRACKING CHECKLIST (For use by applicant)		
Send "Notice of Filing" to...	When...	Include...	Check Here if Applicable	Date Sent	Date Rec'd
<u>Federal Aviation Administration</u> NE Region, ANE-600 12 New England Executive Park Burlington, MA 01803 Telephone: (781) 238-7612	Required when siting a facility which will manage putrescible waste within the protective radius of an airport, as follows: ➤ Within 10,000 feet (3,048 meters) of any airport runway used by turbojet aircraft -or- ➤ Within 5,000 feet (1,524 meters) of any airport runway used by only piston-type aircraft Send notice within 30 days before filing application with DES.	All "core" information listed on page IV-1 of this application form and a copy of permit application with the notice. Include the following statement in the notice: "The subject facility proposes to manage putrescible waste within the protective radius of an airport, as specified by NH Solid Waste Rule Env-Sw 1002.04(c). Therefore, as required by NH Solid Waste Rule Env-Sw 303.10, you are hereby requested to provide written comments concerning the adequacy of the application relative to minimizing the risk of attracting birds that may be hazardous to aircraft. A copy of the permit application is enclosed for review and comment. To assure proper consideration of your concerns, if any, please submit written comments direct to the DES-WMD, PO Box 95, Concord, NH 03302-0095 within the next 30 days."	<input type="checkbox"/>		
<u>Rivers Coordinator</u> NH Dept. of Environmental Services 29 Hazen Drive/PO Box 95 Concord, NH 03302-0095 Telephone: (603) 271-3503 and <u>Chairman of the applicable Local River Management Advisory Committee</u> established pursuant to RSA 483:8. Contact the P&DRS at (603) 271-2925 to obtain name and mailing address of the appropriate chairman or find on the Internet at www.des.nh.gov/rivers	Required when the facility may affect any river or segment designated under RSA 483. Send notice within 30 days before filing the application with DES.	All "core" information listed on page IV-1 of this application form and a copy of permit application with the notice. Include the following statement in the notice: "The subject facility has a potential effect on a designated river. Therefore, as required by NH Solid Waste Rule Env-Sw 303.11 and RSA 483, you are hereby requested to provide written comments concerning the adequacy of the application relative to satisfying the requirements of RSA 483. A copy of the permit application is enclosed for review and comment. To assure proper consideration of your concerns, if any, please submit written comments direct to the DES-WMD, PO Box 95, Concord, NH 03302-0095 within the next 30 days."	<input type="checkbox"/>		
<u>NH Dept. of Justice/Office of Attorney General</u> Environmental Protection Bureau 33 Capitol Street Concord, NH 03301 Telephone: (603) 271-3679	Required when filing an application that subjects the applicant to a background/performance history investigation pursuant to Env-Sw 316. Does not apply to applicants that are public entities, such as a municipality, a solid waste management district, or state agency. Send notice before filing application with DES.	Provide completed Business Concern Disclosure and Personal History Disclosure Forms with the notice, as required by Env-Sw 316. See also Section X of this form. Include the following statement in the notice in addition to all of the "core" information listed on page IV-1 of this application form: "As specified by New Hampshire Solid Waste Rule Env-Sw 316, the required Business Concern and Personal History Disclosure Forms have been completed for the subject permit application and are transmitted herewith to your office for processing as part of the subject permit application."	<input type="checkbox"/>		

TABLE IV-1			TRACKING CHECKLIST (For use by applicant)		
Send "Notice of Filing" to...	When...	Include...	Check Here if Applicable	Date Sent	Date Rec'd
<p><u>Abutters</u>, meaning any person who owns property adjacent to, or across a road, or stream from the property on which a solid waste facility may be permitted. In addition, if the applicant or owner of the facility site owns any abutting parcel of land, a "notice of filing" must be sent to the owner(s) of the next parcel(s) not owned by the applicant or facility site owner.</p> <p>For your convenience, list all such parties below and use the "tracking/checklist" columns at the far right-hand side of this table to document the dates the notice was sent and received.</p>	<p>Required for every application.</p> <p>Send notice within 30 days before filing application with DES.</p>	All "core" information listed on page IV-1 of this application form.	<div><input type="checkbox"/></div>		
TAX MAP & LOT NUMBERS	ABUTTER NAME & MAILING ADDRESS				

SECTION V. SITE REPORT

(1) Prepare and submit a Site Report which demonstrates that:

- ☐ The location of the facility complies with all applicable siting requirements, as noted in:
 - ☐ Env-Sw 400.
 - ☐ Env-Sw 900, if the facility will manage asbestos, ash, contaminated soils or other media, infectious waste or tires.
 - ☐ Env-Sw 1000.
 - ☐ Env-Sw 1100, if the facility has an active life longer than 90 days.
- ☐ The facility site is, in all other respects, a suitable location for the facility.

(2) To support the demonstration required by (1) above, the Site Report must include, as a minimum:

- ☐ A copy of the local tax map(s) which shows the property on which the facility will be sited and which identifies all abutters required to be notified pursuant to Env-Sw 303 (see also Section IV of this form).
- ☐ Map(s) identifying surrounding land use and zoning.
- ☐ A narrative description of the site, including:
 - ☐ A physical description.
 - ☐ A 50-year history of the use(s) of the site.
 - ☐ A discussion of any known or suspected conditions at the site which are or should be of environmental, public health or safety concern.
- ☐ Map(s) and narrative discussion of the facility's proximity to and potential impact on sensitive environments, including, but not limited to:
 - ☐ Flood hazard zones.
 - ☐ Wetlands.
 - ☐ Habitat for endangered or threatened species.
 - ☐ Designated rivers and protected shorelands.
 - ☐ Other surface waters.
 - ☐ Water supplies.
 - ☐ Airports, if the facility will manage putrescible waste.
- ☐ A hydrogeological report/study of the site.
- ☐ Discussion of the impacts the facility will have on traffic.
- ☐ Other information as required to make the demonstration required by (1) above.

SECTION VI. PRELIMINARY FACILITY DESIGN PLANS AND SPECIFICATIONS

Prepare preliminary design plans and specifications for the facility, according to the enumerated instructions below. For additional guidance concerning facility design, refer also to DES publication entitled "Transfer Station and Recycling Center Design and Operations Manual", available by contacting the DES Solid Waste Technical Assistance Section at (603) 271-2925.

(1) The facility location and design must meet all permitting requirements as provided in:

- ☐ Env-Sw 400.
- ☐ Env-Sw 900, if the facility will manage asbestos, ash, contaminated soil and/or other media, infectious waste and/or tires.
- ☐ Env-Sw 1000.
- ☐ Env-Sw 1100, for facilities having an active life longer than 90 days.

(2) Include the following on each page of the plans and specifications:

- ☐ Date of preparation.
- ☐ Facility name and location.
- ☐ For a facility holding a temporary permit, the facility permit number.

(3) Be certain the plans and specifications are:

SECTION VI. PRELIMINARY FACILITY DESIGN PLANS AND SPECIFICATIONS (CONTINUED)

- ☐ Clearly readable.
- ☐ Prepared in accordance with standard engineering practices, including dimensions, labels, details and other graphic elements.
- ☐ Stamped by a qualified professional engineer.

(4) Unless other arrangements are approved in advance pursuant to Env-Sw 1103.05(f), the plans must:

- ☐ Be prepared at a scale of no less than 1 inch = 50 feet.
- ☐ Be presented on paper no larger than 24 inches by 36 inches.
- ☐ Show profiles drawn to standard scales with a ratio of 10 horizontal to 1 vertical, such as 40:4 and 50:5.
- ☐ Show elevations of the surface to the nearest 0.1 foot.
- ☐ Show elevations of the piping, sewer, and manhole inverts to the nearest 0.01 foot.
- ☐ Report all elevations in feet and tenths and reference all elevations to a standard datum, which shall be indicated on the plans, based on mean sea level.
- ☐ Show contours at a minimum interval of 2 feet on all plan views.

(5) Show all existing site features, including, but not necessarily limited to:

- ☐ All structures within 1000 ft of the facility.
- ☐ Wetlands and drainage ways or statement that none exists.
- ☐ Ledge outcroppings.
- ☐ Soil types (SCS survey is acceptable).
- ☐ Flood hazard zones.
- ☐ All waters under the jurisdiction of the Comprehensive Shoreland Protection Act on the property and/or at the 250 ft setback to the facility, or statement that none exist.
- ☐ Property lines established by a land surveyor licensed in New Hampshire.
- ☐ Locations of permanent benchmarks.
- ☐ Prevailing wind direction.

(6) Show the facility and all related appurtenances, including, but not necessarily limited to:

- ☐ Access roads and parking areas.
- ☐ Fences, gates and other access control devices.
- ☐ Buildings.
- ☐ Scales.
- ☐ Tipping and waste inspection area(s) and equipment.
- ☐ Waste storage areas and devices.
- ☐ Hot load segregation area(s) and other fire prevention/control features.
- ☐ Sanitation facilities.
- ☐ Storm water drainage systems.
- ☐ Leachate collection and storage systems.
- ☐ Screening and landscaping.
- ☐ Proposed clearing lines.
- ☐ Litter control appurtenances, if the facility manages waste having the potential to become windblown.
- ☐ Other features as required by Env-Sw 404.03.

(7) Delineate/dimension all relevant setback distances.

SECTION VII. OPERATING PLAN

Prepare and submit an Operating Plan, according to the following instructions. See also Env-Sw 1105.11. Refer also to the DES publication entitled "Best Management Practices for Transfer Stations/Recycling Centers" for guidance in establishing facility-operating practices. If a copy is not included with this permit application package, contact the DES Solid Waste Technical Assistance Section at (603) 271-2925 to request a copy.

- (1) A facility Operating Plan shall provide sufficient detail to allow the certified operator and other trained facility personnel to operate the facility in compliance with RSA 149-M, the permit and the Solid Waste Rules without further explanation or guidance. See Env-Sw 405; Env-Sw 900 (if for asbestos, ash, contaminated soil and/or other media, infectious waste, or tires); Env-Sw 1005; and Env-Sw 1105 (if operated longer than 90 days).
- (2) The Operating Plan shall be prepared as a loose leaf, stand-alone document to facilitate future amendment, as specified in Env-Sw 315. Submit the stand-alone document with this application, in its own binder.

SECTION VII. OPERATING PLAN (CONTINUED)

- (3) Each page of the Operating Plan shall bear the date of preparation or last revision, as applicable, and the facility name and location.
- (4) The content and organizational format of the Operating Plan shall be as follows:
- ☐ Section 1, titled "Facility Identification," shall identify:
 - ☐ The facility name, mailing address, location by street address and municipality, and permit number.
 - ☐ The type of the facility.
 - ☐ The capacity of the facility.
 - ☐ The facility service type.
 - ☐ The facility service area.
 - ☐ The name, address and telephone number of the permittee, property owner, and operator.
 - ☐ Section 2, titled "Authorized and Prohibited Waste," shall provide a list of:
 - ☐ The specific types of waste to be received by the facility.
 - ☐ The specific types of waste to be prohibited by the facility.
 - ☐ Section 3, titled "Routine Operations Plan," shall provide a detailed description of how the daily operations of the facility will be conducted to assure that the facility will be operated in accordance with the Solid Waste Rules, including a description of:
 - ☐ Hours of operations.
 - ☐ Facility access control and on-site traffic patterns.
 - ☐ Waste acceptance and rejection procedures, including unloading, sorting and inspection procedures.
 - ☐ The procedure by which the quantity and source(s) of all wastes received by the facility will be determined and recorded.
 - ☐ The procedure by which the quantity and destination of all outgoing waste and certified waste-derived products will be determined and recorded.
 - ☐ The storage time and capacity limits for all wastes received by the facility and the procedures by which the limits will be monitored to assure compliance therewith.
 - ☐ All collection, storage, transfer, processing, treatment and disposal methods and procedures employed by the facility for managing waste following receipt.
 - ☐ Section 4, titled "Residual Waste Management Plan," shall provide a detailed description of how all residual waste, will be managed by the facility. Include the following information:
 - ☐ The type and estimated quantity of all residual wastes to be generated by the facility.
 - ☐ How such wastes will be managed at the facility prior to removal.
 - ☐ Information to demonstrate how the provisions of Env-Sw 1105.10 will be met.
 - ☐ Quality assurance/quality control provisions, to assure that the wastes to be transferred are acceptable to the receiving facility.
 - ☐ Section 5, titled "Facility Maintenance, Inspection and Monitoring Plan," shall identify all routine maintenance, inspection and monitoring requirements necessary to assure the integrity of facility operations, including a description of the measures to be undertaken to monitor and inhibit the following:
 - ☐ Spontaneous combustion.
 - ☐ Other fire hazards.
 - ☐ Vector production.
 - ☐ Generation of methane, hazardous and/or explosive gases.
 - ☐ Odors.
 - ☐ Dust.
 - ☐ Windblown litter.
 - ☐ Leachate.
 - ☐ Spills.
 - ☐ Other potential or anticipated hazards or nuisances.
 - ☐ Section 6, titled "Contingency Plan," shall:

SECTION VII. OPERATING PLAN (CONTINUED)

- ☐ Identify all reasonably foreseeable emergencies, such as fire, explosion, operator injury, and the like, based on the type of facility and wastes being handled;
- ☐ Describe the appropriate response of facility personnel for each emergency identified above; and
- ☐ Include identification of and telephone numbers for all local and state officials to be notified in the event of an emergency;
- ☐ Section 7, titled "Employee Training Program," shall provide a description of employee training program(s); and
- ☐ Section 8, titled "Record Keeping and Reporting," shall provide a description of record keeping procedures as necessary to comply with Env-Sw 1105.06 and Env-Sw 1105.07.

SECTION VIII. CLOSURE PLAN

Prepare and submit a Closure Plan, according to the following instructions. See also Env-Sw 1106.04.

- (1) A facility Closure Plan shall provide sufficient detail to allow a third party to implement and complete all required facility closure tasks in compliance with RSA 149-M, the permit and the Solid Waste Rules without further explanation or guidance. See Env-Sw 406; Env-Sw 900 (if for asbestos, ash, contaminated soil and/or other media, infectious waste, or tires); Env-Sw 1006; and Env-Sw 1106, if operated longer than 90 days.
- (2) The Closure Plan shall be prepared as a loose leaf, stand-alone document to facilitate amendment as specified in Env-Sw 315. Submit the stand-alone document with this application, in its own binder.
- (3) Each page of the Closure Plan shall bear the date of preparation or revision, as applicable, and the facility name and permit number, if known.
- (4) The Closure Plan shall be organized and prepared as follows:
 - ☐ Section 1, titled "Facility Identification," shall provide the facility name, mailing address, location by street and municipality and permit number.
 - ☐ Section 2, titled "Closure Schedule," shall provide the anticipated date of closure and a closure schedule that sets forth each discrete activity that will be undertaken to complete facility closure, the order in which the activities will be undertaken and the estimated length of time required to complete each activity.
 - ☐ Section 3, titled "Waste Identification," shall identify all types of waste received or intended to be received by the facility during its active life.
 - ☐ Section 4, titled "Notifications," shall provide a description of how notice shall be given by the permittee to facility users prior to terminating receipt of waste;
 - ☐ Section 5, titled "Closure Requirements," shall provide:
 - ☐ A list of each major closure work task required to implement and complete closure of the facility; and
 - ☐ A description of the procedures for completing all required closure work tasks.
 - ☐ Section 6, titled "Post-Closure Requirements," shall identify and describe all required post-closure testing, inspection, maintenance and monitoring that will be performed at the facility pursuant to the provisions of the Solid Waste Rules and the permit.
 - ☐ Section 7, titled "Record Keeping and Reporting," shall identify and describe:
 - ☐ All record keeping and reporting obligations required of the facility following completion of the closure work identified in Section 5 of the Closure Plan; and
 - ☐ Locations and provisions for storing facility records, including the operating records, following facility closure;
 - ☐ Section 8, titled "Other Permits," shall:
 - ☐ Identify all other local, state and federal permits and approvals required to implement facility closure, including the implementation of all post-closure monitoring and maintenance requirements; and
 - ☐ Identify the status of each required permit and approval.
 - ☐ Section 9, titled "Closure Cost Estimate," shall provide a closure cost estimate prepared in accordance with the criteria in Env-Sw 1403.02. Closure cost estimation forms are available from the P&DRS at (603) 271-2925.

SECTION IX. FINANCIAL REPORT

Provide the following information. Use separate paper if necessary.

(1)	The estimated cost of constructing the facility, unless the facility is an existing facility and no new construction is proposed: \$
(2)	The type and source of financing:
(3)	The estimated facility operating cost(s): \$
(4)	The estimated tipping fee or, if no tipping fee will be assessed by the facility, the estimated average cost per ton to manage waste at the facility: \$ /ton
(5)	Prepare and submit a financial assurance plan in accordance with Env-Sw 1400. Contact the DES Financial Assurance Coordinator at (603) 271-2925 for additional assistance and guidance, including forms for preparing financial assurance documents such as letters of credit, trust agreements, surety bonds, etc.

SECTION X. PERFORMANCE HISTORY

- (1) **BACKGROUND INVESTIGATION:** (Note: This requirement does not apply if the applicant is a government unit or agency or subdivision of the state. If so, check here ☐ and go to question (2) below.)

The applicant must provide as part of this application certain "personal and business disclosure information." The information will be used to facilitate a background investigation by the New Hampshire Department of Justice/Office of Attorney General (NH DoJ/AGO) pursuant to RSA 149-M:9,III and IX. The information is provided by completing two different forms, one for personal disclosure information and one for business disclosure information. The number and type of forms to be completed depends on whether the applicant is an individual or a non-individual and whether the applicant, facility operator and property owner are the same. The forms provide specific instructions for determining which individuals and entities must complete the forms. Submit the completed forms direct to the NH DoJ/AGO, Environmental Protection Bureau, 33 Capitol St., Concord, NH 03301-6397 with a "Notice of Filing" as specified by Section IV of this form. Do NOT submit copies of the completed personal and business disclosure forms to DES.

Note: If blank copies of the Personal and Business Disclosure Forms were not included with this permit application package, you may obtain copies from the P&DRS at (603) 271-2925.

Note also: The applicant must pay the cost incurred by the NH DoJ/AGO to complete the background investigation and prepare a report to DES. An invoice will be sent by the NH DoJ/AGO and payment will be due upon receipt.

- (2) **COMPLIANCE STATUS:** The applicant must either:

- ☐ sign the Compliance Statement provided below; or
☐ submit a Compliance Report as specified in Env-Sw 303.15. Mark the Compliance Report as "Attachment X(2)."
Check the appropriate box above to indicate which option you are undertaking.

COMPLIANCE STATEMENT

The applicant shall certify that each of the statements listed in (1)-(8) below are true for each of the following individuals and entities:

- ☐ the applicant.
☐ the facility owner.
☐ the facility operator.
☐ all individuals and entities holding 10% or more of the applicant's debt or equity.
☐ all of the applicant's officers, directors, and partners.
☐ all individuals and entities having managerial, supervisory or substantial decision making authority and responsibility for the management of facility operations or the activity(s) for which approval is being sought.

(1)	No individual or entity listed above has been convicted of or plead guilty or no contest to a felony in any state or federal court during the 5 years before the date of the application.
(2)	No individual or entity listed above has been convicted of or plead guilty or no contest to a misdemeanor for a violation of environmental statutes or rules in any state or federal court during the 5 years before the date of the application.
(3)	No individual or entity listed above has owned or operated any hazardous or solid waste facility which has been the subject of an administrative or judicial enforcement action for a violation of environmental statutes or rules during the 5 years before the date of the application.
(4)	No individual or entity listed above has been the subject of any administrative or judicial enforcement action for a violation of environmental statutes and rules during the 5 years before the date of the application.
(5)	All hazardous and solid waste facilities owned or operated in New Hampshire by any individual or entity listed above are in compliance with either: (a) All applicable environmental statutes, rules, and DES permit requirements; or (b) A DES approved schedule for achieving compliance therewith;
(6)	All individuals and entities listed above are in compliance with all civil and criminal penalty provisions of any outstanding consent agreement, settlement, or court order to which DES is a party.

(7)	All individuals and entities listed above have paid, or are in compliance with the payment schedule for any administrative fine assessed by DES; and
(8)	All individuals and entities listed above are in compliance with all terms and conditions under every administrative order, court order or settlement agreement relating to programs implemented by DES.
Signature of the applicant certifying the above statements are true for each of the applicable individuals and entities: Applicant Name (Print Clearly or Type) _____ Applicant Signature _____ Date _____	

SECTION XI. PUBLIC BENEFIT

You must demonstrate that the subject facility will provide a “substantial public benefit” pursuant to the requirements of RSA 149-M:11. In order to make this demonstration, you must show how the facility meets three criteria, as provided in RSA 149-M:11, III(a) - (c), or, alternatively, you may certify that operation of the facility satisfies conditions specified in Env-Sw 405.04, summarized as follows:

- (1) Irrespective of the source of the waste, the total quantity of waste transferred by the facility on an annual basis to New Hampshire landfills and New Hampshire incinerators shall not exceed the total quantity of waste received by the facility from New Hampshire generators, figured in tons.

[Example: If a facility receives 1000 tons of waste per year from New Hampshire generators and 2000 tons per year from out-of-state generators, up to 1000 tons of the total 3000 tons of waste per year may be transferred by the facility for disposal at New Hampshire landfills and/or incinerators. The remaining 2000 tons must be transferred elsewhere, such as to composting facilities or recycling facilities or out-of-state facilities].
- (2) The facility shall operate, or be part of an integrated system which operates, in a manner which:
 - (a) Separates and diverts recyclable materials to authorized facilities for reuse.
 - (b) Avoids disposal of recyclable materials in a lined landfill with a leachate collection system.
- (3) During each calendar year that the facility receives waste, the permittee shall communicate with the host solid waste management district as specified in Env-Sw 1105.12.

Therefore, to complete this permit application, you may select either of the following options:

- OR
- ☐ Submit an independently prepared demonstration of public benefit which identifies how the subject facility meets each of the three public benefit criteria specified in RSA 149-M:11, III(a) - (c); Mark as “Attachment XI”. (To obtain a copy of the statute, contact the P&DRS at (603) 271-2925 or look up on the internet at <http://www.des.nh.gov>).
- ☐ Sign the following statement to certify the facility will operate in a manner satisfying the conditions for public benefit in Env-Sw 405.04, as summarized in (1) - (3) above. If you select this option, be certain to include sufficient information in the Operating Plan you prepare pursuant to Section VII of this application form to show how facility operations will in fact satisfy the conditions for public benefit. Note: Conditions (1) - (3) below will be conditions of any permit issued. Therefore, you **MUST** accordingly operate the facility and maintain records to verify the same.

CERTIFICATION FACILITY OPERATIONS SHALL PROVIDE A SUBSTANTIAL PUBLIC BENEFIT PER Env-Sw 405.04	
(1)	The total quantity of waste that the subject facility transfers annually to New Hampshire landfills and incinerators shall be limited to the quantity of waste the subject facility receives annually from New Hampshire generators.
(2)	The subject facility shall operate, or be part of an integrated system of facilities which operates, in a manner which: separates and diverts recyclable materials to authorized facilities for reuse; and avoids disposal of recyclable materials in a lined landfill with a leachate collection system.
(3)	During each calendar year, the subject facility shall communicate with the host solid waste management district as specified in Env-Sw 1105.12, for example by sending to the district chairperson a copy of the facility's annual report with a cover letter which explains how the facility met its obligations for providing a substantial public benefit during the preceding year and which requests the district to identify specific needs which the facility may be able to assist the district in meeting.

Signature of the applicant certifying agreement that the subject facility shall operate in compliance with the above provisions:

Applicant Name (Print Clearly or Type) _____

Applicant Signature _____

Date _____

SECTION XII. SIGNATURES

Applicant Signature

The applicant(s) must sign the following statement prior to submitting this application. All copies of the application filed with DES must bear the applicant's ORIGINAL signature(s). If the applicant is not an individual, an individual duly authorized by the applicant shall sign the application.

- | | |
|-----|---|
| (1) | To the best of my knowledge and belief, the information and material submitted herewith is correct and complete. |
| (2) | I understand that any approval granted by DES based on false and/or incomplete information shall be subject to revocation or suspension, and that administrative, civil or criminal penalties may also apply. |
| (3) | I certify that this application is submitted on a complete and accurate form as provided by DES without alteration of the text. |

_____ Applicant Name (Print Clearly or Type)	_____ Co-Applicant Name (Print Clearly or Type)
_____ Applicant Signature	_____ Co-Applicant Signature
_____ Date	_____ Date

Property Owner Signature

If the property owner is not the applicant, then the property owner(s) must also sign this form as follows. All copies of the application filed with DES must bear the property owner's ORIGINAL signature(s). If the property owner(s) is not an individual, an individual duly authorized by the property owner shall sign the application.

- | | |
|-----|---|
| (1) | I hereby affirm that the applicant has, or shall be granted, the legal right to occupy and use the property on which the subject facility is or will be located for the purposes specified in this application. |
| (2) | I hereby affirm that I shall grant access to the property for closure and post-closure monitoring of the subject facility and site as required by RSA 149-M and the New Hampshire Solid Waste Rules (Env-Sw 100-300 and Env-Sw 400-2000), as amended. |

_____ Property Owner Name (Print Clearly or Type)	_____ Joint Owner Name (Print Clearly or Type)
_____ Property Owner Signature	_____ Joint Owner Signature
_____ Date	_____ Date

SECTION XIII. FEE CALCULATION FORM

Pursuant to Part Env-Sw 310 of the New Hampshire Solid Waste Rules, a fee as specified in (1) - (3) below, shall be remitted to TREASURER, STATE OF NEW HAMPSHIRE at the time this application is filed.

(1)	The fee for an existing facility that holds a temporary permit is \$500. Check here <input type="checkbox"/> if applicable.				
(2)	The fee for an existing facility that does NOT hold a temporary permit and which is scheduled to close, is zero. Check here <input type="checkbox"/> if applicable.				
(3)	For all other facilities, follow the instructions in (a) through (d) below:				
(a)	FACILITY CAPACITY: How many tons per week of solid waste is this facility designed to receive? _____ tons per week (TPW)				
(b)	FACILITY LIFE EXPECTANCY: What is the designed life expectancy of this facility? _____ (Years)				
(c)	Using the numbers you have provided in (a) and (b) above, circle the related dollar amount in chart below.				
		FACILITY LIFE EXPECTANCY			
	FACILITY CAPACITY	0-1 YR.	1-5 YRS.	5-10 YRS.	10+ YRS.
	150 or fewer TPW	\$100.00	\$400.00	\$800.00	\$1,000.00
	151 to 600 TPW	\$200.00	\$800.00	\$1,000.00	\$2,000.00
	601 to 1500 TPW	\$500.00	\$2,000.00	\$4,000.00	\$5,000.00
	1501 to 3000 TPW	\$1,000.00	\$4,000.00	\$8,000.00	\$10,000.00
	3001 or more TPW	\$2,000.00	\$8,000.00	\$16,000.00	\$20,000.00
(d)	Calculate the required fee, using the formula below.				
	MINIMUM BASE FEE (MBF)	=		\$	
	AMOUNT CIRCLED IN ITEM (c) ABOVE	=	+	\$	
	TOTAL FEE	=		\$	